

PAFCS Teacher of the Year Award

Policies and Procedures

The Pennsylvania Association of Family and Consumer Sciences (PAFCS) Teacher of the Year (TOY) award identifies and recognizes outstanding educational program methods, techniques, and activities into curriculum that provide the stimulus for, and give visibility to, Family and Consumer Sciences elementary and secondary education.

Eligibility

To qualify for the PAFCS TOY, the candidate must be employed as a full-time, permanent Family and Consumer Science (FCS) teacher in grades K-12 at the time the nomination is submitted. A minimum of three consecutive year's membership in AAFCS/PAFCS is required. Current AAFCS/PAFCS officers and members of the AAFCS/PAFCS Awards and Recognition Committees are not eligible.

Procedures for Submitting the Nomination

The TOY candidate should prepare the application form and present the completed nomination to a superior for a letter of recommendation. Applications should adhere to the following specific guidelines:

- 12 font size
- Uniform font style – Times New Roman
- Margins 1 inch
- Program narrative should be double spaced and no more than 5 pages in length

Three copies of the completed application should be sent by certified mail, return receipt requested. No facsimiles will be accepted.

Nominations must be **postmarked** by January 14, 2012.

Mail to:

Mindy Rottmund, CFCS
2011 PAFCS Teacher of the Year
113 Crosscreek Lane
Lancaster, PA 17602

Selection Process

The nominations will be evaluated by a blind review. The candidate's name will be struck out throughout the application, except for the cover page, which will be removed prior to review by the selection committee. Decisions of the selection committee are final.

The PAFCS Teacher of Year Award winner will make a short acceptance speech at the PAFCS Annual Meeting immediately following the award's presentation.

Pennsylvania Association of Family and Consumer Sciences Teacher of the Year Award Nomination Form

Purpose of the Award: To identify and recognize outstanding educational programs, methods, techniques and activities integrated into the curriculum that provide the stimulus for, and give visibility to, Family and Consumer Sciences education.

Eligibility: To qualify for the PAFCS Teacher of the Year, the candidate must be employed as a full-time permanent Family and Consumer Sciences teacher in grades K-12 at the time the nomination is submitted. A minimum of three year's membership in AAFCS/PAFCS is required.

Program Focus

The objective of the Teacher of the Year Award Program is to stimulate the development of state of the art programs that are both timely and newsworthy and serve the needs of the students, the school and the community. Each nominated program should be focused on one of the five following program areas as identified by AAFCS guidelines:

- Career Awareness/Job Skill Training
- Consumer Education/Family Finance
- Creative Dimensions/Alternative Program Designs
- Family Life/Personal and Social Development
- Nutrition Education/Diet and Health

Within these broad categories, there can be many possibilities. You may contact the TOY chair if you have any questions.

A nomination may be submitted for a teaching unit, a semester program, or a new program suitable for integration into an existing course.

Instructions for making a Nomination:

1. Candidates may self-nominate or be nominated by a colleague or administrator.
2. Complete all required information on the following pages. Attach copies of the program narrative, the letters of recommendation and any other supportive materials.
3. If you have additional questions, contact the TOY Chair at mlrottmund@yahoo.com.
4. Please provide **three** copies of this application packet and mail to:

Mindy Rottmund, CFCS
113 Crosscreek Lane
Lancaster, PA 17602
717.333.3041

**Pennsylvania Association of Family and Consumer Sciences
Teacher of the Year Award Nomination Form**

I. *Nominee*

- A. Name _____
Title _____
Home Address _____
Phone Number _____ Email _____
- B. School _____
Address _____
School Phone _____ School Fax _____
School Email _____
- C. Number of years in AAFCS/AHEA _____ PAFCS/PHEA _____
Other state(s) _____
AAFCS Membership number _____
- D. CFCS? YES _____ NO _____ CFCS Number _____
- E. Number of Years as FCCLA Advisor _____
- F. Signature of Nominee _____

II. *Program Narrative*

In **not more than five typed pages using Times New Roman 12**, describe the nominated program. This may be completed by the nominator OR the candidate. Information should include, but is not limited to, the following:

- A. Title of program and the focus area to which it relates (see above)
- B. PA FCS Standards addressed
- C. Student population served (grade level, number of students, etc.)
- D. Goals of the program
- E. Description of how the program operates (student activities, projects, accomplishments, etc.)
- F. Impact on the students, school and community

You may attach copies of any publicity that the program has garnered.

III. Endorsements/Recommendations

Two letters of recommendation must be sent. One should be from a principal and/or district administrator. The other may be from a colleague or department supervisor and/or the Nominator (other than self-nominator). Each letter should be no more than one page in length and should validate and support the nominated program and its impact and importance to the students and school/community. It should also offer support for WHY the candidate should be recognized and how she/he has made effective contributions in other aspects of FCS education and the profession. Please submit letters on school district or other official stationary.

A. Endorsement #1 (Must be principal and/or district administrator)

Name _____

Title _____

School Address _____

Phone number _____ Email _____

B. Endorsement #2 (Colleague, supervisor, nominator)

Name _____

Title _____

Home Address _____

Phone number _____ Email _____

IV. Educational Background of Nominee

Institution	Major	Degree	Date of Completion

V. Resume of Nominee

A. Employment History

Using a resume format, list dates of employment, employers, positions, and a brief description of duties.

B. National and State Association Positions

1. List any offices held with dates of service.
2. List any committee membership and/or chairmanship with dates.
3. Briefly describe any involvement in projects or special services.
4. List any representation of the Association to other organizations, agencies, and/or institutions.

C. Other Professional/Service Organizations

D. Honors and Recognition

List any honors, awards, programs developed, etc. received. (Family and Consumer Science related honors will be weighted somewhat more heavily than Non-Family and Consumer Science related ones.)

NOTE:

- All information submitted will be kept confidential.
- Incomplete nominations will be disqualified.
- Final determination of the award will be made by the PAFCS 'Teacher of the Year' Award Committee and will be announced at the PAFCS Annual Conference.
- Nomination materials will not be returned.
- Evaluation Criteria will be posted on the PAFCS Website.
- Additional information will be required from the PAFCS Teacher of Year winner when the AAFCS Teacher of Year Application is submitted.

Completed nomination form packets must be mailed with a **postmark** no later than January 14, 2012 to:

Mindy Rottmund, CFCS
PA FCS Teacher of Year Chair
113 Crosscreek Lane
Lancaster, PA 17602